

APPROVED MINUTES

Genesee-Livingston-Steuben-Wyoming BOCES

February 28, 2024

Call to Order

The regular meeting of the Genesee Valley BOCES was called to order on February 28, 2024, at 5:00 p.m. by Board President Norb Fuest, in Conference Room A, at 80 Munson Street, LeRoy, New York.

Roll Call

MEMBERS PRESENT:

Christy Crandall-Bean	Edward Levinstein
Robert DeBruycker	Roger Kostecky
Norbert Fuest	Paul Webster
Ernest Haywood	J. David Woodruff
William Kane	

MEMBERS EXCUSED:

Matthew Crane
Michael Riner

OTHERS PRESENT:

District Superintendent Kevin MacDonald, Deputy Superintendent Julie Donlon, Chief Financial Officer Daniel Groth, Director of Programs Jon Sanfratello and Board Clerk Jennifer Lewis.

Pledge of Allegiance

Mr. Fuest led the Pledge of Allegiance.

Agenda Adopted

Moved by Mr. Kane, seconded by Mrs. Crandall-Bean, that the agenda and addendum be adopted.

Yes: 9

No: 0

Carried Unanimously.

Tenure Meet & Greet: C. Garner

Rachel Slobert, Executive Principal at the Batavia Campus, introduced Colleen Garner, Teacher in the Health Dimensions/ Nurse's Assisting program.

Colleen shared her background with the Board and working with Bonnie Shelby led her to this position.

Colleen has worked to create a program with a nurturing environment that makes the students successful. She is very thankful for the Clinical Instructors she has this year. They all have diverse backgrounds and are great resources for the students. The program has a 90% retention rate and, typically, students are certified CNAs when they leave her program.

After discussion and Q&A the Board thanked Colleen for her hard work on behalf of the Genesee Valley BOCES.

APPROVED MINUTES
Genesee-Livingston-Steuben-Wyoming BOCES

February 28, 2024

Executive Session

Moved by Mr. Haywood, seconded by Mr. Kostecky, to enter into Executive Session at 5:20 p.m. to discuss the employment history of particular individuals.

Yes: 9 No: 0

Carried Unanimously.

Return to Public Session

Moved by Mr. Kane, seconded by Mr. Levinstein, to return to public session at 5:30 p.m.

Yes: 9 No: 0

Carried Unanimously.

**Minutes of Previous Meeting
Approved**

Moved by Mr. Kane, seconded by Mr. DeBruycker, to approve the minutes of the January 17, 2024 Regular Board Meeting.

Yes: 9 No: 0

Carried Unanimously.

**Treasurer's Report, Central
Treasurers' Report and Budget
Amendments Received**

Moved by Mr. Woodruff, seconded by Mr. Webster, to receive the Treasurer's and Central Treasurers' Reports for the month ending December 31, 2024 and Budget Amendments for the period of January 1-31, 2024.

Yes: 9 No: 0

Carried Unanimously.

Treasurers' Reports and Budget Amendments as received are listed on VI. of the agenda and placed in the supplemental file.

District Superintendent's Report

Mr. MacDonald shared the following information with the Board:

- BOCES Annual Meeting format discussion
- CSO Search updates
- NYSSB Performance Evaluation Appeal Board Chairperson
- Serving on the Commissioner's Advisory Council for Higher Education
- Serving as the Interim Chairman of the DS group
- Serving on the CTE Advisory Council
- Attended the press conference hosted by Senator Borrello at Attica CSD

APPROVED MINUTES

Genesee-Livingston-Steuben-Wyoming BOCES

February 28, 2024

Moved by Mr. DeBruycker, seconded by Mr. Haywood, to approve the following two (2) Action Item, as recommended by the District Superintendent:

2024-2025 Management and Instructional Calendars Approved

Approved the 2024-2025 Management and Instructional Calendars.

Educators Association Agreement Approved

Approved funding of a collective bargaining agreement between the District Superintendent and the Genesee-Livingston-Steuben-Wyoming Board of cooperative Educational Services Educators' Association for the period June 1, 2024 – July 1, 2029.

Yes: 9

No: 0

Carried Unanimously. Two (2) Action Item as recommended by the District Superintendent.

Administrative Reports

The reports of the Deputy Superintendent, Chief Financial Officer and the Director of Programs were reviewed. After brief comments regarding their reports, each administrator present answered questions asked by the Board members.

Board Forum

Board Member Activity:

Christy Crandall-Bean

- Attended the Legislative breakfast at Byron-Bergen CSD.

Norb Fuest

- Attended the GVSBA Board meeting.
- Attended the Legislative breakfast at Byron-Bergen CSD.
- Attended the FLYAP Signing Day at GCC.

Ernie Haywood

- Attended the Legislative breakfast at Byron-Bergen CSD.
- Attended FLYAP Signing Day at GCC.

Roger Kostecky

- Attended the Upstate Institute Board meeting.
- Attended the Senator Borrello press conference at Attica CSD.
- Attended the FLYAP Signing Day at GCC.

Paul Webster

- Met with Mary Kate Hoffman, Superintendent at Pavilion CSD.

APPROVED MINUTES
Genesee-Livingston-Steuben-Wyoming BOCES

February 28, 2024

Dave Woodruff

- Attended the Legislative breakfast at Byron-Bergen CSD.
- Attended the GVSBA Board meeting.
- Attended the Rick Timbs workshop at Avon CSD.

Moved by Mr. Webster, seconded by Mrs. Crandall-Bean, to approve the following one (1) Program and Instruction item as recommended by the District Superintendent:

Field Trips Approved

Approved the following field trips:

1. May Center Criminal Justice student to attend SkillsUSA Officers Training in Syracuse, NY on March 8-9,2024. 1 student (female) and 1 chaperone (female). **Total Cost to BOCES: \$250.**
2. May Center FFA students to attend NYS FFA Convention in Buffalo, NY on May 1-4, 2024. 32 students (TBD) and 4 chaperones (1 male/3 female). **Total Cost to BOCES: \$7,468.80.**

Yes: 9

No: 0

Carried Unanimously. One (1) Program and Instruction Item.

Moved by Mr. Woodruff, seconded by Mr. Haywood, to approve the following four (4) Personnel Items, as recommended by the District Superintendent:

Creation of Position Approved

Approved the following resolution:

RESOLUTION ON POSITION CREATION

WHEREAS, it is the statutory authority of the Board to create and abolish positions, and

WHEREAS, the Board has determined that certain positions shall be created,

THEREFORE BE IT RESOLVED, that the following positions be created and added to the table of organization:

Classified:

1. *Benefits and Personnel Clerk, 1.0 FTE, 12 months, effective 3/8/23

APPROVED MINUTES

Genesee-Livingston-Steuben-Wyoming BOCES

February 28, 2024

*This is a title change only from Benefits Clerk to Benefits and Personnel Clerk to match the final title given from Civil Service for this position.

**Instructional & Support
Personnel Schedules Approved**

Approved the following personnel schedules:

Schedule I.P.

- 1 - Resignations
- 4A - Temporary Appointments: Substitutes
- 4B - Temporary Appointments: Above Contract
- 4C - Temporary Appointments: Other
- 4E - Temporary Appointments: Adult Ed. Certified
- 7 - Leaves of Absence

Schedule S.P.

- 1 - Resignations
- 2 - Retirements
- 3 - Provisional Appointments
- 4 - 12-Month Probationary Appointments
- 5 - Permanent Appointments
- 8A - Temporary Appointments: Substitutes
- 8B - Temporary Appointments: Other
- 9A - Full-Time Non-Competitive Appointments
- 10 - Leaves of Absence
- 11 - Change of Status

Personnel Schedules as approved are listed on XI.B. of the agenda and placed in the supplemental file.

**Revision of Policy #3130, Tenure
Areas for Administrators &
Program Staff Specialists
Approved**

Approved the revisions to existing Policy #3130, Tenure Areas for Administrators & Program Staff Specialists.

Informational Items - Tenure

The Board reviewed Tenure Information (3) for subsequent action at the March 20, 2024 Board Meeting.

Yes: 9

No: 0

Carried Unanimously. Four (4) Personnel Items.

APPROVED MINUTES
Genesee-Livingston-Steuben-Wyoming BOCES

February 28, 2024

Moved by Mr. Kane, seconded by Mr. Levinstein, to approve the following one (1) Business and Finance Item, as recommended by the District Superintendent:

Contracts & Agreements
Approved & Grants Accepted

Approved contracts and agreements as recommended by the District Superintendent, authorizing the District Clerk to sign on behalf of the Board, and to accept grants.

Contracts and agreements as approved and grants as accepted are listed on Schedule XII.A. of the agenda and placed in the supplemental file.

Yes: 9

No: 0

Carried Unanimously. One (1) Business and Finance Item.

Adjournment

Moved by Mr. Webster, seconded by Mr. Levinstein, to adjourn the meeting at 6:30 p.m.

Yes: 9

No: 0

Carried Unanimously.

Respectfully Submitted,

Jennifer Lewis, Board Clerk